

Interim Board Meeting

Meeting Date: Monday 4th February 2019 #026
Meeting Location: Virtual – Email

Participants:

- AED
 - Sheila Clark - Chair
 - Andrew Swann – Treasurer
 - Samantha Marshall – Company Secretary
 - Christine Sugden – Minutes Secretary
 - Agnes Fleming – DIG Appointed Director
 - Irene McLonnan – DIG Appointed Director
 - Carol Thomas – Elected Director
 - Peter Thomas – Elected Director
 - Elizabeth Foy – Elected Director
 - Cath Auty – DIG Appointed Director
 - Michael Odumosu – Elected Director
 - Adrian Shaw – Elected Director

Background to meeting:

This interim meeting was convened in accordance with the Company Rules to determine Board approval of the proposed refinancing package to clear the outstanding CARES Debt (P41679) of **£198,461.30** including interest accrued to 15/02/2019.

Conflict of Interest

All participants declared themselves to be without conflict of interest.

Resolutions

After due consideration of all of the circumstances and on being satisfied that it is for the benefit of, and in the interests of the Company for the purpose of carrying on its business to enter into the Loan Agreement in the form now produced (the "**Loan Agreement**").

IT WAS RESOLVED that the Loan Agreement and all documents and notices to be signed or dispatched thereafter should be executed on behalf of the Company by any one or both of

Sheila Clark.

and

Carol Thomas

(Director/Authorised Signatory)

(Director/Authorised
Signatory)

and that it be duly registered in the Books of the Company and where appropriate, with the Registrar of Companies.

It was further resolved that all Directors excepting Peter Thomas and Sheila Clark, who have already been subject to SIS Proof of Identity agree to an Experian Identity Check

Samantha Marshall, Company Secretary was duly actioned to produce a Secretary's Certificate for SIS confirming that Board Agreement to the above Resolutions had been obtained.

Meeting finished at 15:00

Minutes approved at meeting #027 on 19/02/19

Signed as an accurate record by  Chair